

This policy should be read in conjunction with the DFE publication: **Exclusion from maintained schools, Academies and pupil referral units in England** (2012) and the Academy Behaviour Policy which sets out the reasons for exclusion and what provision should have been put in place prior to reaching this point.

## **Permanent Exclusion**

### Definition

A Permanent exclusion is the removal of a pupil from roll due to a serious breach of the Academy's Behaviour Policy and if the pupil were to remain in school this would seriously harm the education or welfare of the pupil or others in the school.

The decision to permanently exclude will be taken by the Principal in consultation with parents/carers, the Governors Exclusion Committee and the Local Authority Inclusion Service. Reference for procedures is detailed in the DFE publication.

## **Fixed Term Exclusion**

### Definition

A fixed term exclusion is a defined period during which a child may not enter the school premises. This can be for 1 day or for longer – there is no maximum number of days. There can also be a fixed term exclusion that only covers lunchtimes.

### Length of exclusion

At our school the usual length of exclusion will be for between 1 and 3 days. These exclusions are usually given out for:

- premeditated violence against another child or adult
- being verbally abusive to an adult
- persistently disruptive behaviour
- behaviour that puts other children at risk

The length will depend partly on the current circumstances in school, as it is vital that there is a smooth return to school following an exclusion. For example, if the class teacher will be absent from school or a school trip will be taking place on day 3 of the exclusion then we will give a 3 day exclusion to cover that period.

In some circumstances we will give a fixed term exclusion of between 4 and 8 days. These exclusions are usually given out for:

- extremely violent behaviour towards adults
- behaviour that puts adults or children at extreme risk

In very rare circumstances the school may decide on a longer term exclusion whilst a place becomes available in a support base, pupil referral unit or other more suitable provision.

#### Alternatives to fixed term exclusion

As an inclusive school, we are not in favour of exclusion. We have a number of strategies that we use to avoid excluding any child:

- Internal exclusion, the pupil and will work outside of the classroom under the direct supervision of staff for a period of 1 to 3 days. If appropriate this can be facilitated in another school. This can be in addition to a FTE.
- Isolation for a short period (from 1 hour to a full day) with the Principal, Deputy Principal or Pupil Support Advisor.
- Isolation over break periods or 'indoor play' activities that are structured and supervised.
- Inclusion in our Nurture Class for a period of a term (or more) with re-integration once behaviour patterns have been changed.
- Referrals to Access Panel for a placement at the Primary Pupil Referral Unit, Support Base or other more suitable provision.

We use these strategies in the first instance for the following behaviours. If after using these strategies behaviour has not improved and there is still a risk, fixed term exclusion will be used:

- Fighting or hurting another child
- Swearing, name calling, bullying, racist abuse
- Disruptive behaviour

#### Educational Provision during Fixed Term Exclusion

- For days 1-5 parents will be provided with work for their child to do at home. The formal exclusion letter also points out the parental responsibility to keep the child at home during the exclusion etc.
- From Day 6 arrangements will be made by the school to transport the child daily to another Education Establishment – either a partner school if this is deemed appropriate or to the Pupil Referral Unit. In some cases it may be more appropriate to use the Secondary Pupil Referral Unit for Year 5/6 pupils who potentially pose a risk to other pupils or to staff.

### Approval for Fixed Term Exclusion

Only the Principal can authorise an exclusion. In their absence the Deputy Principal may ask parents to take their child home on an exclusion and details will follow later about the length of the exclusion.

The Principal will inform and consult the Chair of Governors in the event of any Fixed Term Exclusion.

A parent may request a Governing Body Pupil Discipline Committee if their child has had more than 6 days exclusion in the term.

In the event of any child having more than 15 days exclusion in any term the Governing Body Pupil Discipline Committee will meet to approve the exclusion.

### Return from Fixed Term Exclusion

It is vitally important that a child's return to school from exclusion is well planned to ensure a successful re-integration is successful. To do this the school will:

- Arrange a meeting with the parent and child before the child rejoins their class. This is to discuss what went wrong and how we can help the child to get in right next time.
- Ask the child and parent what the school can do to help the child to modify their behaviour. This will be recorded on an Individual Behaviour Plan or Pastoral Support Plan.
- Make it clear to the child and parent what the school expects in terms of behaviour and reinforces the behaviour policy.
- Help the child to have a fresh start in their class.